



Overview and Scrutiny Committee Agenda

Wyre Borough Council
Date of Publication: 2 March 2018
Please ask for : Peter Foulsham
Scrutiny Officer
Tel: 01253 887606

**Overview and Scrutiny Committee meeting on Monday, 12 March 2018
at 6.00 pm in the Council Chamber, Civic Centre, Poulton-le-Fylde**

1. Apologies for absence

2. Declarations of interest

Members will disclose any pecuniary and any other significant interests they may have in relation to the matters to be considered at this meeting.

3. Confirmation of minutes

(Pages 1 - 4)

To confirm as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 5 February 2018.

4. Annual Community Safety Report

(Pages 5 - 8)

The Head of Environmental Health and Community Safety, Neil Greenwood, has submitted a report, which will be presented by Mr Greenwood and the Neighbourhood Services and Community Safety Portfolio Holder, Councillor Roger Berry.

Councillors will be invited to comment and ask questions.

5. Performance - The Council's Business Plan 2017-18

(Pages 9 - 10)

The Service Director Performance and Innovation, Marianne Hesketh, has submitted a report, the 3rd Quarter Performance Statement 2017/18, October – December 2017.

6. Overview and Scrutiny Work Programme 2017-18

(Pages 11 - 12)

An update about the delivery of the Overview and Scrutiny Work Programme 2017/18.

7. Date and time of next meeting

Monday 16 April 2018 at 6pm



Overview and Scrutiny Committee Minutes

The minutes of the Overview and Scrutiny Committee meeting of Wyre Borough Council held on Monday, 5 February 2018 at the Council Chamber, Civic Centre, Poulton-le-Fylde.

Overview and Scrutiny Committee members present:

Councillors Ian Amos, Rita Amos, Emma Anderton, Howard Ballard, Colette Birch, Rob Fail, John Hodgkinson, John Ibison, Kerry Jones, Patsy Ormrod and Christine Smith

Officers present:

Peter Foulsham, Scrutiny Officer

Others present:

Councillor B Birch (for agenda items 1-4)

51 Apologies for absence

Apologies for absence were received from Councillors Ellison, Robinson and Matthew Vincent.

52 Declarations of interest

None.

53 Confirmation of minutes

RESOLVED that the minutes of the meeting of the committee held on 8 January 2018 be confirmed as a correct record.

54 Digital Transformation Task Group - draft report

Councillor Howard Ballard, Chairman of the task group, introduced the group's report and recommendations. He confirmed that the report referred to the first phase of the implementation of a new committee management system (Modern.gov). The task group had focused specifically on the implementation of the system and its impact on councillors, with particular reference to the transition to paper-free meetings.

In response to questions from members of the committee Cllr Ballard confirmed that councillors would also be involved in the second phase of the implementation which would consider questions about the ownership of devices and the potential impact on councillors' IT allowances.

RESOLVED that

- (i) the committee note the concerns about costings and device ownership that had been raised
- (ii) the task group's report be endorsed and forwarded to the Cabinet for their consideration.

55 Select Committee Report

The Chairman introduced the report of the Communities and Local Government Select Committee on the effectiveness of local authority overview and scrutiny committees, for discussion. It was noted that many of the recommendations were calls to Government, with an additional four aimed specifically at local authorities.

The committee noted that formal training for scrutiny members was something that should be further encouraged. Four members had recently attended two courses run by the Centre for Public Scrutiny and the need for additional training on questioning skills was also identified.

The Chairman reminded members of the Centre for Public Scrutiny's four principles, endorsed in the Select Committee's report, which state that good scrutiny:

- Provides a constructive "critical friend" challenge;
- Amplifies the voices and concerns of the public;
- Is led by independent people who take responsibility for their role;
- Drives improvement in public services.

It was emphasized that scrutiny members should not be afraid to challenge, but always with better outcomes for residents in mind.

Councillors agreed that there were merits in carrying out pre-decision scrutiny on occasions and that the impact of scrutiny recommendations on residents should continue to be monitored.

RESOLVED

- (i) That a Government response to the Select Committee's report and consequent further direction from Government be awaited, and
- (ii) That the Select Committee's report be noted.

Overview and Scrutiny Work Programme 2017-18

The committee considered a draft scoping document for the proposed task group on the councillors' role in dealing with flooding events. The document was agreed with minor amendments. Councillors wished to stress that, although the focus of the task group would be on the councillors' role, it was also important to consider how relevant information was communicated to residents.

Taking into account the priorities included in the 2018 update of the council's Business Plan, members made the following comments about other topics that had been identified for their consideration for inclusion in the Overview and Scrutiny Work Programme 2018/19:

Car parking – a report to be brought to the committee as soon as possible, following the completion of analysis and a report on the recent public consultation;

Digital Transformation Plan – an update report to be submitted to the committee within the next six months (it was noted that a report had been received by the committee in July 2017);

Maximising the return from our assets – report to the committee previously requested for April 2017;

Supporting a sustainable future for the fish processing industry – a report to the committee would be requested once the Business Plan project brief had been completed, with a view to setting up a task group thereafter;

Environmental crime – a task group to be convened to consider options for enforcement and the members' role

RESOLVED that

- (i) The draft scoping document for a task group on the councillors' role in dealing with flooding events be agreed, with minor amendments,
- (ii) A task group on the councillors' role in dealing with flooding events be convened,

Plans for other elements of the O&S Work Programme for 2018/19 (as detailed) be progressed

The meeting started at 6.00 pm and finished at 6.56 pm.

This page is intentionally left blank

Annual Community Safety Report - 2017

SCOPE

Research and analysis for this document has been focused on the local priority areas and significant threats. Multi-agency data has been used to provide an objective understanding of key issues. This information has been obtained on the 14th February 2018, unless stated otherwise. Analysis is focused upon the Wyre CSP Priorities for 2017/18, which are:

- Anti-Social Behaviour
- Violence against the person
- Domestic Abuse
- Substance Misuse – Alcohol
- Road Safety

FINDINGS/SUMMARY

- All crime is showing a year on year increase.
- Violent crime has continued to increase – this is similar across Lancashire.
- Small increase in reports of domestic abuse year to date – Wyre has the smallest increase across all districts within Lancashire.
- Small reduction in alcohol related crime.
- Similar number of ASB incidents reported during the last 2 years.
- **Performance Update (Jan – Dec 2017)**

Category	Performance 2017*	Performance Description
<i>All Crime</i>	+11.4% (+632)	The majority of the increases have been with violence against the person and vehicle crime. Increases have been seen across all districts. The increase across Lancashire was 15%.
<i>Domestic Incidents</i>	-6.9% (-91)	Recent months have seen a reduction in the number of domestic incidents reported to the police.
<i>Domestic Abuse Crimes</i>	+9.8% (+64)	The quarterly totals since April have been similar (n=182 to 186) and are increases on the comparative quarter from the previous year. Wyre has seen the smallest increase across all the districts within Lancashire.
<i>Domestic Assault Crimes (DV)</i>	-0.2% (-1)	The non-injury assaults are showing a small increase (+7), and the injury assaults a small reduction (-8). All districts are showing an increase, with the exception of Wyre.
<i>Violence against the person</i>	+20.6% (+327)	VAP has increased in each of the districts. Proportionally, Wyre has had one of the smallest increases. 84% (+276) of the increase has occurred with violence without injury offences – this includes harassment/stalking/malicious communication, threats to kill and assault without injury. Serious assaults have reduced by 30% (-16).

<i>Alcohol related crime</i>	-2.0% (-18)	The small reduction occurred in Q2 of 17/18 (July-Sept). Levels of alcohol related crime have been similar for the past 2.5 years.
<i>Anti-social behaviour</i>	-0.1% (-6)	There was an increase in Q1 17/18 with the quarterly total being the highest recorded during the last 3 years.
<i>Road safety (KSI's)</i>	+3.9% (+2)	There has been 1 fatality during the last 12 months. The number of serious injuries have increased from 50 to 52. The number of slight injury casualties have reduced from 215 to 208.

Wyre Council - Community Safety Partnership Work

1. **Community Safety Reorganised** - During the course of the last 12 months Community Safety has been amalgamated with the Environmental Health - Environmental Protection Team. There are a number of synergies that we want to build on going forward for e.g. noise investigations often have an anti-social behaviour element.
2. **Mediation** – A number of officers within the team have been trained to deliver mediation during the course of the year. The aim is to push mediation at an early stage in an investigation, to try and achieve a negotiated settlement, and hopefully prevent disputes escalating. Whilst it is now something we can offer mediation does need both parties to agree to participate.
3. **Licensing, Police & Trading Standards** – The partnership has helped organise underage drinking tests for the licensed trade, to try and ensure that challenge 25 is routinely undertaken in all our licensed establishments. Where anomalies are found appropriate enforcement action will be taken.
4. **Representation at Early Action meetings**, these meetings are chaired by the Early Action police team, and are attended by various agencies including Wyre Council staff. Each agency can refer cases into the early action meeting, and this allows a multi-agency response to an individual case, to be developed.
5. **Marine Hall anti-social behaviour meeting** – During the course of the year the team started and chaired a multi-agency group with representatives from Fleetwood Town Council, Lancashire Sport, YMCA, Wyre Council Building maintenance, Wyre Council Asset owners, Community Safety team, Neighbourhood police, Youth Offending Team and Young Addaction attending. The group was set up specifically to look at how best to respond to youth related anti-social behaviour causing damage to Wyre Council assets, not only looking at enforcement options but also engagement. Significant target hardening has been delivered by Wyre Councils building maintenance team on the back of this groups work.
6. **Fortnightly ASB meeting** – As a result of the above meetings it was recognised that there was a need for the enforcement agencies to meet separately to discuss individual cases. Representatives from the Youth Offending Team, Wyre Council Community Safety team and the Neighbourhood Policing team meet to discuss cases as they arise. During the course of the year Community Protection Warning

notices have been issued on a number of individuals as a result of close co-operation between the agencies.

7. **Represented at MARAC** – Wyre Council housing officers attend the Multi Agency Risk Assessment conference related to medium to high risk domestic violence cases, providing support where appropriate.
8. **CCTV** – During the course of the year Jane Murray retired, Jane was the driving force behind the Wyre and Fylde CCTV offer. However we have appointed a CCTV partnership officer from within the team, and the work Jane started has continued supported by a number of Council volunteers.
9. **Road Safety** – We are represented on a Northern Lancashire Casualty reduction group, partners include the fire brigade, traffic police, Lancashire County Council, Fylde, Blackpool, and Lancaster Councils. The aim of the group is to support the Pan Lancashire partnership group in delivering its action plan.

http://www.safe2travel.co.uk/more_info.asp?current_id=188

10. **Communication's** - The Community Safety team have worked with the Councils Communication team to use social media and the Web page to raise awareness on the Prevent, Hate Crime and the White Ribbon campaign. We also worked with the Street scene team to deliver lock it or lose it leaflets to every property in Wyre.
11. **Local Authority Partnership Work** – We are represented on a Pan Lancashire Prevent group charged with raising awareness about the strategy and making necessary links to safeguarding. We are developing partnership work with our neighbouring authorities at Fylde and Lancaster Community Safety teams, to raise awareness on generic issues such as organised crime, hate crime and road safety.
12. **Police and Crime Commissioners office** – The Authority via the Police and Crime Commissioners office receive regular updates from victim services on how they deliver support to victims of domestic violence. In addition the Authority has applied for granted funding to improve the Shop Watch offer, basically we will be installing equipment in the CCTV office to enable shops to report crime in real time via their radio to the CCTV control room. It is hoped that this will reinvigorate the scheme. In addition we have applied for and granted funding to purchase mobile cameras which can be used by partners in anti-social behaviour hot spots to assist in the gathering of evidence.

This page is intentionally left blank

Report of:	Meeting	Date	Item No.
Marianne Hesketh, Service Director Performance and Innovation	Overview & Scrutiny	12 March 2018	5

<p>Council Business Plan – 3rd Quarter Performance Statement 2017/18</p> <p>October– December 2017</p>

Summary

The dashboard style report (attached) gives a quick reference to quarterly progress against the council’s business plan projects and measures, along with commentary where issues have been identified.

During the period from October to December 2017 (quarter 3), good progress has been made. Twelve of the Business Plan projects are progressing well and the Commercial Strategy project has been delivered. The Local Economic Development Strategy project is due to commence following the planned formation of the Blackpool, Wyre and Fylde Economic Prosperity Board. The #DigitalWyre project continues to experience some issues according to intended timescales and further information on the project is summarised in the ‘Comments and Issues – Projects’ section of the attached report.

Of the eleven performance measures reported four of the measures show an improvement in performance and six are either not significantly different to previous year’s performance, or they are not directly comparable. One measure has shown a decline on previous reported performance. Commentary on this is given in the ‘Comments and Issues - Measures’ section of the report.

Full progress information on the business plan projects and measures can be accessed online via the hyperlinks embedded within the report by clicking on the relevant project or measure title. *(Please note these links do not work for the general public, however information will be made available on request)*

Report Author: Sara Ordoñez Tel 01253 887267 sara.ordonez@wyre.gov.uk

arm/o&s/cr/18/1203so1

Key: G A R B i O X

G = On schedule/target; i = no target set
 A = Minor issues; O = No Information
 R = Major issues X = Not Started
 B = Complete/Ended

Direction is based on previous year performance

Increasing (green = improvement, red = worsening)
 No significant change or comparable data unavailable
 Decreasing (green = improvement, red = worsening)

Projects	
We will improve economic growth, housing and employment through delivery of: <ul style="list-style-type: none"> A Local Plan Local Economic Development Strategy 	<div style="display: flex; justify-content: space-around;"> G X </div>
Restore the Mount and its Gardens in Fleetwood	G
Rossall Sea Defence Scheme	G
Enterprise Zone at Hillhouse International Business Park at Thornton	G
Develop and deliver a commercial strategy	B
Develop the Wyre Flood Forum and support local flood action group	G
We will develop a programme of work to promote healthy choices and healthier lifestyles to keep people well through better use of our leisure centres, recreational facilities, parks and open spaces	G
Healthier Fleetwood initiative	G
Neighbourhood health initiatives for Garstang and Over Wyre	G
Better Care Fund to better support older people and people with disabilities to stay in their own homes	G
Wyre Early Action project	G
Together We Make a Difference Network	G
Asset Management Plan	G
Facilitate a staff development programme to support our vision and goals	G
#DigitalWyre, our digital strategy to facilitate digital transformation of services	A

PLEASE NOTE: The [hyperlinks](#) give further information on each of the projects and measures (this is available with council intranet access only). Further Information on the projects and measures is available for members of the public by request via mailroom@wyre.gov.uk or the Engagement Team: 01253 891000

arm/o&s/cr/18/1203so1

Comments and Issues - Projects

Local Plan – The publication draft local plan consultation ended on 3 November 2017 with 1,151 representations received from 253 persons/organisations. All duly made representations have been referenced and responded to. A number of modifications have been proposed and are mostly for clarification or correction purposes. Representations received have not raised concerns over the soundness or legal compliance of the Local Plan. The submission is due to be presented to the inspector for examination by 23 January 2018.

Local Economic Development Strategy (LEDS) – The proposed plan for the formation of a Blackpool, Fylde and Wyre Economic Prosperity Board, which will influence the priorities for the Wyre LEDS, was noted at the Council meeting held on 7 December 2017. In terms of Wyre activity: a successful ‘Social Media for Business’ workshop took place at the Council’s Civic Centre on 25 October 2017 as planned. A fourth successful Wyre Business Awards was held on 30 November 2017 with a record number of nominations and attendees to the event. Sixteen awards were presented. Ongoing work by the two coastal community teams include: Fleetwood completed a further shop front improvement scheme, bringing the total to 20 to date. The painting of 300 bollards and associated signage markers in Cleveleys by HMP Kirkham and this has been a successful partnership. In December ‘Christmas Cleveleys’ took place, a town centre event with a variety of festive street foods and community carols. It was organised in partnership with the Cleveleys Rotary and the Dream Team Singers.

Promotion of Hillhouse International Enterprise Zone- The draft masterplan was completed by Mott Macdonald at the end of December 2017. A six week public consultation is planned for 2018, with formal approval and adoption of the masterplan by Wyre Council to be sought following the public consultation.

Neighbourhood health initiatives for Garstang and Over Wyre – There has been a significant number of positive developments over the quarter with successful Better Care Fund funding awards for the further development of the social prescribing model (£47,800); the roll-out of additional Harmony and Health singing groups across Wyre; and programmes of support for those suffering from Dementia and their carers.

Better Care Fund, supporting older people and people with disabilities to stay in their own homes – There has been a 63% increase in referrals from Lancashire County Council over the quarter compared to the previous quarter. In addition over fifty self-referrals have been received directly or through other organisations with assessments conducted by private occupational therapists as part of the grant. The increase in demand has led to the engagement of two additional contractors to deliver adapted bathrooms. A meeting has been set up with the Alzheimer’s Society mid-January to determine whether disabled facilities grants can be delivered to their service users to maintain independence.

#DigitalWyre – SOCITM (the organisation that assess public service provider’s digital performance) were commissioned to review and help shape future service ICT needs ensuring the council has the right capacity to deliver the digital strategy. The recommendations were presented to Corporate Management Team on 17 January.

Measures	Actual	Target	Comparator year/period	Direction
Number of additional houses built (net cumulative)	352	349	371	
Number of affordable dwellings built	33	75	63	
Number of businesses supported	368	330	326	
Number of paid up businesses registered with Wyred Up	71	69	65	
Out of work benefit claimant count	980	No target set	965	
Town centre vacancy rates (bi-annual measure) Next measured end of January	7.37%	7%	7.18%	
Excess weight in adults (obesity and overweight measure)	65.0% (13/15)	No targets set	65.2% (12/14)	
Excess weight –child 10-11 years (obesity and overweight measure) ANNUAL	29.1% (16/17)	No targets set	31.1% (15/16)	
% clients enabled to remain living in their own home (Care & Repair)	100%	95%	98.5%	
Number of leisure centre customers visits (cumulative)	637,387	No target set	592,968	
% of e-contacts as a % of total contacts	36%	35%	38.15%	

Comments and Issues - Measures

Number of affordable dwellings built – The majority of future affordable housing will be delivered as a proportion of market housing schemes and it is unlikely that the target for the year will be met although a number of schemes are in progress. The council has approved planning applications or allocated land to deliver a potential 1498 affordable homes and as some market housing schemes continue to be built there is the potential for the target to be achieved in future years.

The out of work benefit claimant count – Whilst the comparator figure from November 2016 shows a lower claimant count than the current figure (November 2017), the figures have been showing a steady decline in claimants since December 2016. Under Universal Credit a broader span of claimants are required to look for work than under Jobseeker’s Allowance. As the Universal Credit full service is rolled out wider the number of people recorded as being on the claimant count is therefore likely to rise.

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2017/18

Committee Meetings

(All meetings are held on Mondays starting at 6pm in committee room 2)

Date	Planned Committee agenda items
2017	
19 June	<ul style="list-style-type: none"> i. Election of Chairman ii. Election of Vice Chairman iii. Business Plan – Quarterly Performance Statement iv. Local Plan update report v. O&S Work Programme 2017/18 - planning
31 July	<ul style="list-style-type: none"> i. Wyre Campaigns Plan – Marianne Hesketh attending. ii. Children and young people – Mark Broadhurst attending. iii. Digital transformation – Marianne Hesketh attending.
11 September	<ul style="list-style-type: none"> i. Business Plan – Quarterly Performance Statement ii. Clinical Commissioning Groups – update - Dr Tony Naughton and Mark Britton attending. iii. Also to include reference to the implementation of the Clinical Commissioning Groups task group. Cllr Taylor and Mark Broadhurst invited. iv. Waste and recycling collection services task group – draft report. Chairman, Cllr Paul Moon attending. v. Draft scoping document – Engaging with children and young people
9 October	<ul style="list-style-type: none"> i. Dementia in Wyre – Michele Scott attending.
6 November	<ul style="list-style-type: none"> i. Proposed fees and charges 2018/19 report – Clare James. ii. Cost profiles: benchmarking results 2017/18 – Clare James. iii. Life in Wyre task group – draft report
11 December	Meeting cancelled
2018	
8 January	<ul style="list-style-type: none"> i. Business Plan 2018/19 – Leader of the Council and Chief Executive have been invited. ii. Business Plan – Quarterly Performance Statement (from Dec meeting)

Date	Planned Committee agenda items
	iii. Maximising the return from our assets – Marianne Hesketh attending.
5 February	<ul style="list-style-type: none"> i. Digital Transformation task group report ii. Draft scoping document – Flooding task group iii. Select Committee report – findings and implications iv. Review of draft Business Plan 2015 - 2019 (2018 update) – initial planning of Overview and Scrutiny Work Programme 2017/18
12 March	<ul style="list-style-type: none"> i. Business Plan – Quarterly Performance Statement ii. Wyre Community Safety Partnership – annual scrutiny review iii. Update on Asset Management Plan. Head of Built Environment, Maria Blundy, will attend (Marianne Hesketh, 8 January 2018). iv. Car parking consultation report
16 April	<ul style="list-style-type: none"> i. Review of task group recommendations – Food hygiene ii. Review of task group recommendations – Domestic abuse iii. Maximising the return from our assets – scoping of review (tbc) iv. Overview and Scrutiny Work Programme 2018/19

Scrutiny task group reviews

Date	Format	Topic
March – July 2017	Task group - completed	Waste and recycling collection services
May – Sept 2017	Task group - completed	Life in Wyre resident survey
Sept 2017 – Jan 2018	Task group - completed	Digital transformation
Started on Tuesday 10 October 2017	Task group - ongoing	Engaging with children and young people
To start in March/April 2018	Proposed task group	Maximising the return from our assets
To start March 2018	Proposed task group	Flooding – the role of councillors.

Updated 1 March 2018

arm/o&s/cr/18/1203pf1